

REGISTERED CHARITY NUMBER: 1133840

REPORT OF THE TRUSTEES AND
UNAUDITED FINANCIAL STATEMENTS FOR THE YEAR
ENDED 31 DECEMBER 2021
FOR

THE PAROCHIAL CHURCH COUNCIL OF THE
ECCLESIASTICAL PARISH OF ST GILES WEST BRIDGFORD

**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST GILES WEST
BRIDGFORD**

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THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST GILES WEST BRIDGFORD

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 DECEMBER 2021

The trustees present their report with the financial statements of the charity for the year ended 31 December 2021. The trustees have adopted the provisions of the Statement of Recommended Practice (SORP) 'Accounting and Reporting by Charities' in preparing the annual report and financial statements of the charity.

The financial statements have been prepared in accordance with the accounting policies set out in the notes to the accounts and comply with the charity's governing document, the Charities Act 2011 and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland published in October 2019.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered charity number

1133840

Principal address

The Rectory
86 Bridgford Road
West Bridgford
Nottingham
Nottinghamshire
NG2 6AY

Trustees

Reverend L Proudlove (resigned 20 th March 2022)	Incumbent
J Hill	Church Warden
A Place (resigned 26 th May 2021)	Church Warden
A Ferraro (appointed 26 th May 2021)	Church Warden
C Lane	PCC Treasurer
H Walters	PCC Secretary
J Langheld	Deanery Representative
R Ottway	Deanery Representative
S Wheaton	Deanery Representative
B Clarke	Lay Member
M Crew	Lay Member
B Hayman	Lay Member
A Cudmore (resigned 26 th May 2021)	Lay Member
C Elliott	Lay Member
P Rhodes	Lay Member
N Sutcliffe	Lay Member
C Voce	Lay Member
C Hutchings	Lay Member
Sarah Slack (appointed 26 th May 2021)	Lay Member

Independent Examiner

K Mealand FCCA
Lemans
29 Arboretum Street
Nottingham
Nottinghamshire
NG1 4JA

Bankers

NatWest Bank plc
Rectory Road
West Bridgford
Nottingham

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST GILES WEST BRIDGFORD

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 DECEMBER 2021

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The PCC operates under the PCC Powers Measure (1956) as amended and Church Representation Rules.

Recruitment and appointment of new trustees

The method of appointment of PCC members is set out in the Church Representation Rules. All Church attendees are encouraged to register on the Electoral Roll and stand for election to the PCC.

Risk management

The Trustees have a duty to identify and review the risks to which the charity is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error.

OBJECTIVES AND ACTIVITIES

Objectives and aims

The principal aim of the organisation is to promote the whole mission of the Church in the ecclesiastical parish.

Significant activities

Significant activities of the organisation include:

Regular public worship open to all.

The provision of sacred space for prayer and contemplation.

Teaching Christianity through sermons, courses and small groups.

The provision of children and youth work with a Christian Ethos promoting Christianity through the staging of events and meetings.

Promoting an inclusive mission through the provision of activities to all groups represented in the parish.

Supporting other charities in the UK and overseas.

ACHIEVEMENT AND PERFORMANCE

The main achievements of the organisation are:

Continuation of the work that the church performs with children and young people through the continued funding of a Families Worker.

Continuing to cater for the senior members of the congregation.

Ongoing pastoral care continues to be delivered through a team linking parishioners to the clergy.

Upholding the tradition at St Giles of performing music to a high standard and encouraging the talents of individuals.

Providing financial and practical support to our Mission Partners.

FINANCIAL REVIEW

In 2021 St Giles received gross income of £243,623, which was an increase of approximately £15,000 on the amount received in the previous year (£228,461). The majority of this income comes through planned giving from the St Giles family, service collections, one off donations, church hall letting and fees received for performing weddings and funerals. Donations to the church were in line with the previous year, with the increase in income attributable to a catch up of gift aid claims and a grant from Culture Recovery Fund for Heritage in respect of the costs of buildings preparation ahead of reopening post COVID.

Total expenditure in 2021 increased by approximately £37,000 from the previous year to £265,749, giving a net deficit for the year of £22,126 (2020: £34 surplus). The increase in costs in the year are largely attributable to preparation of the church buildings and facilities for reopening following the extended period of closure during the COVID-19 pandemic and the replacement of the boilers in the church buildings.

The reserves position at the end of the year remains positive, and the PCC will continue to invest in improvements to the church buildings and facilities as appropriate, whilst maintaining funds in line with the reserves policy.

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST GILES WEST BRIDGFORD

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 DECEMBER 2021

Reserves policy

It is the charity's policy that the Parish Reserves fund should be maintained to cover approximately 3 months of running costs and be sufficient to enable future development without financial restraints.

PUBLIC BENEFIT

The Trustees have had due regard to the guidance published by the Charity Commission on public benefit when reviewing the charity's aims and objectives and in planning future activities. The Trustees actively promote the Church and encourage all members of the community to become involved, and aspire to reach as many individuals from the local community as possible.

ON BEHALF OF THE BOARD:

Alistair Ferraro – Trustee

Date:

**INDEPENDENT EXAMINER'S REPORT TO THE PAROCHIAL CHURCH COUNCIL OF THE
ECCLESIASTICAL PARISH OF ST GILES WEST BRIDGFORD**

I report to the charity trustees on my examination of the accounts of the charity for the year ended 31 December 2021, which are set out on pages five to fourteen.

Responsibilities and basis of report

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the charity's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

K Mealand FCCA
Lemans
29 Arboretum Street
Nottingham
NG1 4JA

Date:

**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST GILES WEST
BRIDGFORD**

STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31 DECEMBER 2021

	Notes	Unrestricted Funds £	Designated Funds £	Restricted Funds £	Total 2021 £	Total 2020 £
INCOME AND ENDOWMENTS FROM						
Donations and Legacies	2	184,995	-	16,436	201,431	194,542
Charitable Activities	3	42,189	-	-	42,189	31,757
Investments	4	3	-	-	3	136
Other Income		-	-	-	-	2,026
Total		227,187	-	16,436	243,623	228,461
EXPENDITURE ON						
Diocesan Parish Share		123,500	-	-	123,500	123,500
Staff Costs	7	39,844	-	-	39,844	36,586
Charitable Donations		8,421	-	-	8,421	11,343
Cottage Costs		1,785	-	-	1,785	1,699
Hall Cleaning & Running Costs		4,989	-	-	4,989	3,136
Clergy Expenses		629	-	-	629	1,640
Church Running Costs		23,014	-	-	23,014	26,945
Church and Yard Maintenance		18,397	-	26,425	44,822	5,249
Junior/Youth Church		4,080	-	-	4,080	2,537
Senior Activities		24	-	-	24	8
Administrative Costs		4,960	-	-	4,960	4,384
Miscellaneous expenses		3,617	-	800	4,417	5,547
Depreciation		-	-	5,264	5,264	5,853
Total expenditure		233,260	-	32,489	265,749	228,427
NET (EXPENDITURE)		(6,073)	-	(16,053)	(22,126)	34
TRANSFERS BETWEEN FUNDS		-	-	-	-	-
NET MOVEMENT IN FUNDS		(6,073)	-	(16,053)	(22,126)	34
RECONCILIATION OF FUNDS						
Funds brought forward		21,726	40,000	32,542	94,268	94,234
Total funds carried forward		15,653	40,000	16,489	72,142	94,268

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST GILES WEST BRIDGFORD

BALANCE SHEET AT 31 DECEMBER 2021

	Notes	Unrestricted Funds £	Designated Funds £	Restricted Funds £	Total 2021 £	Total 2020 £
FIXED ASSETS						
Tangible assets	8	-	-	13,161	13,161	18,425
CURRENT ASSETS						
Debtors: amounts falling due within one year	9	16,308	-	-	16,308	7,982
Investments	10	-	5,927	-	5,927	26,085
Cash at bank		10,912	34,073	3,328	48,313	54,315
LIABILITIES						
Creditors: amounts falling due within one year	11	(11,567)	-	-	(11,567)	(12,539)
NET CURRENT ASSETS		15,653	40,000	3,328	58,981	75,843
TOTAL ASSETS LESS CURRENT LIABILITIES		15,653	40,000	16,489	72,142	94,268
NET ASSETS		15,653	40,000	16,489	72,142	94,268
TOTAL FUNDS		15,653	40,000	16,489	72,142	94,268

The financial statements were approved by the Board of Trustees on
by:

and were signed on its behalf

.....
A Ferraro – Trustee

.....
C Lane - Treasurer

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST GILES WEST BRIDGFORD

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2021

1. ACCOUNTING POLICIES

The PCC constitutes a public benefit entity as defined by FRS102.

The accounts have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland issued in October 2019, the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS102), the Charities Act 2011 and applicable regulations, the Church Accounting (Amendment) Regulations 2006 and UK Generally Accepted Practice.

The financial statements have been prepared to give a 'true and fair' view and have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a 'true and fair view'. This departure has involved following the Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland issued in October 2019 rather than the Accounting and Reporting by Charities: Statement of Recommended Practice effective from 1 April 2005 which has since been withdrawn.

The significant accounting policies applied in the preparation of these financial statements are set out below. These policies have been consistently applied to all years presented unless otherwise stated.

The financial statements have been prepared on a going concern basis under the historical cost convention. The financial statements are presented in sterling which is the functional currency of the charity and rounded to the nearest pound. The financial statements include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their main affiliation to another body nor those that are informal gatherings of church members.

The trustees consider that there are no material uncertainties about the Charity's ability to continue as a going concern.

The accounts include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their main affiliation to another body or those that are informal gatherings of church members.

Incoming resources

Planned giving, collections and similar donations are recognised when received. Tax refunds are recognised when the incoming resource to which they relate is received. Grants and legacies are accounted for when the PCC is entitled to the use of the resources, their ultimate receipt is considered reasonably certain and the amounts due are reliably quantifiable. Interest is accounted for as and when accrued by the payer, and rental income from letting church premises is recognised when the rental is due. All incoming resources are accounted for gross.

Resources expended

Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Grants and donations are accounted for when paid over, or when awarded, if that award creates a binding obligation on the PCC.

The diocesan parish share is accounted for when paid. Any parish share unpaid at 31 December is provided for in these accounts as an operational (though not a legal) liability and is shown as a creditor in the Balance Sheet.

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST GILES WEST BRIDGFORD

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2021

1. ACCOUNTING POLICIES (continued)

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Fixtures and fittings	- 10% - 15% on cost
Computer equipment	- 15% - 33% on cost

Consecrated and benefice property is not included in the accounts in accordance with s10(2)(a) and (c) of the Charities Act 2011.

Moveable church furnishings held by the Rector and Churchwardens on special trust for the PCC, and which require a faculty for disposal, are accounted as inalienable property unless consecrated. They are listed in the church's inventory which can be inspected (at any reasonable time). For inalienable property acquired prior to 2000 there is insufficient cost information available and therefore such assets are not valued in the accounts.

Items acquired since 1 January 2000 have been capitalised and depreciated in the accounts over their currently anticipated useful economic life on a straight line basis.

Rental income arises from two cottages, 9 and 11 Church Drive, the ownership of which is vested in the Southwell & Nottingham Diocese, held in benefit for St Giles' West Bridgford PCC.

Taxation

The charity is exempt from tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

General funds represent the funds of the PCC that are not subject to any restrictions regarding their use and are available for application on the general purposes of the PCC. Funds designated for a particular purpose by the PCC are also unrestricted.

Designated funds are established for specific purposes as agreed by the PCC members, and remain as unrestricted funds.

Restricted Funds comprise revenue donations for a specific activity intended by the donor.

Pension costs and other post-retirement benefits

The charity operates a defined contribution pension scheme. Contributions payable to the charity's pension scheme are charged to the Statement of Financial Activities in the period to which they relate.

Debtors and Creditors

Debtors and Creditors with no stated interest rate and receivable or payable within one year are recorded at transaction price.

Current asset investments

The charity hold cash on deposit for investment purposes, in order to obtain a better rate of return, thereby increasing their income enabling them to meet their objects.

Cash at bank

The charity holds sufficient funds in order to meet its short term cash commitments as they fall due.

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST GILES WEST BRIDGFORD

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2021

2. DONATIONS AND LEGACIES

	31.12.21	31.12.20
	£	£
Planned giving	138,835	141,919
Gift aid tax recoverable	40,467	31,222
Donations	20,968	17,501
Collections	1,161	3,900
	201,431	194,542

3. CHARITABLE ACTIVITIES

	31.12.21	31.12.20
	£	£
Cottage letting	18,523	17,278
Church and church hall lettings	7,987	5,464
Wedding and funeral fees	3,508	4,480
Other income	12,171	4,535
	42,189	31,757

Wedding and funeral fees represents income net of the costs of holding these ceremonies. In 2021 income received was £7,483 (2020 - £4,817) with costs of £3,975 (2020 - £338).

Other income in 2021 includes £11,725 of grant income received from Culture Recovery Fund for Heritage to fund costs of building and fabric works required ahead of reopening following the extended period of not being used during the COVID pandemic lockdown.

4. INVESTMENTS

	31.12.21	31.12.20
	£	£
Deposit account interest	3	136

5. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 December 2021 nor for the year ended 31 December 2020.

Trustees' Expenses

There were no expenses paid to trustees in relation to their roles as trustee for the year ended 31 December 2021 nor for the year ended 31 December 2020. Expenses have been paid to L Proudlove in relation to their normal activities within the church.

6. INDEPENDENT EXAMINER'S FEES

	31.12.21	31.12.20
	£	£
Independent examination fee	678	654

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST GILES WEST BRIDGFORD

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2021

7. STAFF COSTS

	31.12.21	31.12.20
	£	£
Wages and salaries	32,172	31,017
Pension costs	888	1,549
Music Directors (Self-employed)	6,784	4,020
	39,844	36,586

During the year the PCC paid a part-time administrator, a families worker, a cleaner and self-employed musicians. There are no high paid staff. The average number of full time equivalent employees during the year was 2 (2020 – 2).

No employee received emoluments in excess of £60,000.

8. TANGIBLE FIXED ASSETS

	Fixtures and fittings	Computer equipment	Total
	£	£	£
COST			
At 1 January 2021	6,615	40,527	47,142
Additions	-	-	-
Disposals	-	-	-
At 31 December 2021	6,615	40,527	47,142
DEPRECIATION			
At 1 January 2021	6,615	22,102	28,717
Charge for year	-	5,264	5,264
Disposals	-	-	-
At 31 December 2021	6,615	27,366	33,981
NET BOOK VALUE			
At 31 December 2021	-	13,161	13,161
At 31 December 2020	-	18,425	18,425

9. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	31.12.21	31.12.20
	£	£
Giftaid refund due on donations received	16,308	7,482
Amounts prepaid in respect of Church Weekend Away	-	500
	16,308	7,982

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST GILES WEST BRIDGFORD

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2021

10. CURRENT ASSET INVESTMENTS

	31.12.21	31.12.20
	£	£
Cash held for investments	5,927	26,085
Fair value at 1 January	26,085	25,949
Addition	3	136
Withdrawal	(20,161)	-
Fair value at 31 December	5,927	26,085

11. LIABILITIES

	31.12.21	31.12.20
	£	£
Fees due to Southwell & Nottingham Diocese	1,567	-
Amounts to be paid to mission partners	8,000	9,200
Other creditors	2,000	3,339
	11,567	12,539

12. MOVEMENTS IN FUNDS

Year ended December 2021:

	01.01.21	Net movement in funds	Transfers between funds	31.12.21
	£	£	£	£
Unrestricted Funds				
General Fund	21,726	(6,073)	-	15,653
Designated Funds				
Seniors Ministry Fund	-	-	-	-
Parish Reserves Fund	40,000	-	-	40,000
Restricted Funds				
Ministry and Mission Fund	-	-	-	-
Hardship Fund	3,332	(800)	-	2,532
Fabric Fund	10,785	(9,989)	-	796
St Giles Members' Fund	18,425	(5,264)	-	13,161
TOTAL FUNDS	94,268	(22,126)	-	72,142

**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST GILES WEST
BRIDGFORD**
NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2021

12. MOVEMENTS IN FUNDS (continued):

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted Funds			
General Fund	227,187	233,260	(6,073)
Designated Funds			
Seniors Ministry Fund	-	-	-
Restricted Funds			
Ministry and Mission Fund	-	-	-
Hardship Fund	-	800	(800)
Fabric Fund	16,436	26,425	(9,989)
St Giles Members' Fund	-	5,264	(5,264)
TOTAL FUNDS	243,623	265,749	(22,126)

Year ended December 2020:

	01.01.20 £	Net movement in funds £	Transfers between funds £	31.12.20 £
Unrestricted Funds				
General Fund	35,038	5,298	(18,610)	21,726
Designated Funds				
Seniors Ministry Fund	-	-	-	-
Parish Reserves Fund	40,000	-	-	40,000
Restricted Funds				
Ministry and Mission Fund	-	-	-	-
Hardship Fund	3,332	-	-	3,332
Fabric Fund	10,785	-	-	10,785
St Giles Members' Fund	5,079	(5,264)	18,610	18,425
TOTAL FUNDS	94,234	34	-	94,268

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST GILES WEST BRIDGFORD
NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2021

Net movement in funds, included in the above are as follows:

	Incoming resources	Resources expended	Movement in funds
	£	£	£
Unrestricted Funds			
General Fund	228,461	223,163	5,298
Designated Funds			
Seniors Ministry Fund	-	-	-
Restricted Funds			
Ministry and Mission Fund	-	-	-
Hardship Fund	-	-	-
Fabric Fund	-	-	-
St Giles Members' Fund	-	5,264	(5,264)
TOTAL FUNDS	228,461	228,427	34

General Fund

This fund can be utilised by PCC for the general benefit of the charity.

Seniors Ministry Fund

St Giles is proud to have a strong and vibrant Seniors ministry programme. Whilst there has been minimal movement in the Seniors Ministry Fund during the year, self funded worshipping and social activity amongst the senior members of the congregation continues on a regular basis.

Parish Reserves Fund

This fund is for the ongoing performance of Church duties, and should be maintained as a financial cushion.

Ministry and Mission Fund

This fund is to be used for furthering the mission of the charity, for example the payment of a Youth Worker and Children and Families Worker.

Fabric Fund

This fund is to be utilised for the maintenance and improvement of the Church buildings.

St Giles Members' Fund

This fund has been created for the benefit of St Giles and its attendees.

Hardship Fund

This fund is used for the benefit of those experiencing financial hardship, at the discretion of the PCC.

13. ULTIMATE CONTROLLING PARTY

The charity is under the control of the Board of Trustees.

14. FUNDRAISING BY ST GILES PCC

The following payments, some of which resulting from dedicated collections, were made by St Giles during the year.

	£
Christian Aid	2,250
The Friary, West Bridgford	2,275
Rafiki Thabo Foundation	2,250
Friends International	2,250
Nottinghamshire Clergy Widows fund	400
NUH Charity	196
	9,621

Of the above £9,200 had been accrued at the 2020 year end.

In addition to the donations noted above, St Giles has made an accrual of £8,000 at the 2021 year end in line with a

commitment made by the PCC to make donations of £2,000 to each of its four mission partners from the income generated through the year.

**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST GILES WEST
BRIDGFORD**
NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2021

15. RELATED PARTY TRANSACTIONS

There were no related party transactions for the year ended 31 December 2021.

16. PENSION CONTRIBUTIONS

The company operates a defined contribution scheme. The assets are managed independently of the company and contributions are charged to the Statement of Financial Activities in the period they are made. The charge for the year was £888 (2020 - £1,549).